

**Government of Jammu & Kashmir (UT)**  
**Office of the General Manager, Ranbir Government Press, Jammu.**

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**No. RGPJ/PC/2612-16**  
**Dated 10-11-2020**

**e-Tender Notice No : 01 of 2020-21**

**Dated: 10-11-2020**

For and on behalf of the Governor of Jammu and Kashmir, e-bid is invited for the finalization of Annual Rate Contract for Procurement of Press Material for the year 2020-21 from manufacturers, authorized dealers, registered firms/suppliers annexed to this tender notice with specifications in the schedule forming part of terms and conditions of this e-NIT. The e-tender Notice can also be downloaded/ accessed on our official website [rgp.jk.in](http://rgp.jk.in)

S.No.	Name of the Tender	Cost of Tender Fee	Earnest Money
1.	Press Material items	Rs.100/- General	Rs.20,000/- or equivalent to 2% of their tendered cost subject to minimum of Rs. 5,000/- SSI Units are required to furnish 50% of the prescribed earnest money subject to minimum of Rs.5,000/-

The bidding documents consisting of qualifying information, eligibility criteria, specifications, bill of quantities (B.O.Q), set of terms and conditions of contract and details can be seen/downloaded from the official website [www.jktenders.gov.in](http://www.jktenders.gov.in) as per schedule dates given below :-

Dated of issue of e- bidding documents	10-11-2020 (3:00 P.M)
Period of downloading of bidding documents	11-11-2020 (11:00 A.M) to 23-11-2020 (3:00 P.M)
Bid submission start date	11-11-2020 (11:00 A.M)
Bid submission end date	23-11-2020 (4:00 P.M)
Date & time of opening technical bids on or after.	24-11-2020 (12:00 Noon)
Date & time of opening of financial bid (online)	To be notified after technical bid evaluation

Sd/  
General Manager

**Copy to:**

1. Commissioner/Secretary to Govt. ARI & Trainings Department, Civil Secretariat, J&K Jammu, for information.
2. Deputy Director Information Department, Jammu for favour of publication in any two leading local daily news papers & one National News Paper for wide publicity.
3. Foreman Gazette for information & direct to publication of N.I.T. in next issue of Govt. Gazette
4. All members of Purchase Committee
5. Notice Board.

**e-Tender Notice No : 01 of 2020-21**

**Dated :- 10-11-2020**

For and on behalf of the Governor of Jammu and Kashmir, e-bid is invited for the finalization of Annual Rate Contract for the Procurement of Press Material items for the year 2020-21 from manufacturers, authorized dealers, registered firms/suppliers annexed to this e-tender notice with specifications in the schedule forming part of terms and conditions of this e-NIT

S.No.	Name of the tender	Cost of tender fee	Earnest Money
1.	Press Material Items	Rs. 100/-	Rs. 20,000/- or equivalent to 2% of their Tendered Cost subject to minimum of Rs. 5,000/-. However, the registered SSI Units are required to furnish 50% of the prescribed earnest money subject to minimum of Rs. 5,000/-

1. The tender document for the items can be seen from **10-11-2020 (3:00 P.M)** on the website <http://JKtenders.gov.in>.
2. The tender documents can be downloaded from the website <http://JKtenders.gov.in> from **11-11-2020 (11:00 A.M) to 23-11-2020 (3:00 P.M)** only.
3. The bids shall be deposited in electronic format on website <http://JKtenders.gov.in> from **11-11-2020 (11:00 A.M) to 23-11-2020 (4:00 P.M)** only.
4. The uploaded bids on the website will be opened on or after **24-11-2020 (12:00 Noon)** in the office of General Manager (Chairman) Purchase Committee Ranbir Govt. Press, Jammu in presence of bidders who wish to attend. In case of holiday on the date of opening of bid, bids will be opened on the next working day at the same time and venue.
5. All the following requisite documents must be uploaded in shape of soft copy on the official website [jktenders.gov.in](http://jktenders.gov.in) by or before **23-11-2020 (4:00 P.M)** failure of the same the bid will be rejected without any further notice.
  - a) Cost of tender document in shape of demand draft.
  - b) Earnest money (in shape of CDR/FDR) in original favoring the General Manager, Ranbir Govt. press Jammu.
  - c) Self attested copy of Income Tax Registration (PAN card).
  - d) Self attested copy of GST registration.

6. Those bidders who will qualify the technical evaluation have to be eligible for financial bid.
7. Complete bidding process will be on line (price bid not to be submitted in physical form).
8. The rates should be quoted inclusive of all taxes, and freight etc, if any applicable FOR Press Store.
9. The detail of items has been given in BOQ. The quantities indicated are tentative, which may be increased/decreased as per requirement and availability of funds.
10. The rates quoted by the tenderer(s) shall remain effective for a period of one year from the date of finalization of rates or till fresh Rate-Contract is issued, whichever is earlier. The tenderer(s) should also furnish the certificate to the effect that they are personally responsible for the reasonability and genuineness of the rates quoted by them.
11. The tenderer(s) who are either manufacturers or registered approved suppliers/dealers with the Sales Tax Department for those articles/goods, as the case may be or registered as S.S.I. Units or having DGS & D/ GeM rates contract should submit their tender along with the copy of relevant registration certificate.
- 12. The Purchase Committee, if felt necessary, may not approve all items of the e-NIT and may reject any or all tenders or any part thereof without assigning any reason thereto. Further, the requirement being tentative, the department shall not be bound to place orders for all approved items.**
13. The Purchase Committee reserves the right to relax any condition, specification of the e-NIT/item in the interest of Government without assigning any reason thereof to the tenderer(s).
14. The General Manager or his duly authorized representative at all times shall have access to the supplier's premises and also have the power at all reasonable times to inspect and examine the material and workmanship of the goods to be supplied.
15. The earnest money deposit of the un-successful tender(s) shall be released immediately after the approval of rates by the Purchase Committee. However, the CDR of the 1<sup>st</sup> and 2<sup>nd</sup> lowest tenderer(s) shall be retained by the department till completion of the Rate Contract.
16. The successful tenderer(s) shall have to make the supplies as per ordered specifications and in accordance with the terms and condition of this e- NIT as per schedule given below :-
  - a) 100% supplies shall have to be supplied within 30 days from the date of issuance of supply order.
  - b) The General Manager, Ranbir Govt Press, Jammu shall be at liberty to extend the date of delivery of supplies if satisfied with the reason of delay. However, in case the supplier fails to make the supplies in full or a part thereof within the stipulated/extended period, the General Manager, Ranbir Govt Press, Jammu may

consider imposition of penalty ranging from 1% to 10% of such non-supplies/blacklist the firm/forfeit the security deposit in favour of the Government in full or part thereof.

- c) In case the supplies are rejected by the Survey Committee for not being in conformity with the specifications/samples or broken, the same shall have to be lifted back by the supplier (s) at his own cost within ten days from the date of rejection, otherwise such material may be put to auction after serving ten days notice to the supplier. The amount of such auction shall be termed as revenue realization to the Government and the supplier shall have no right to such realization.
17. The successful tenderer(s) shall have to execute an Agreement with the Government of Jammu and Kashmir through General Manager, Ranbir Govt. Press, Jammu relating to the detailed terms and conditions of the contract within ten days of intimation. In case the successful tenderer(s) fails to execute the said agreement within the stipulated period, the offer made may be deemed to have been cancelled and EMD may be forfeited in favour of the Government. The Department in such eventuality shall be free to make such alternate orders/agreement as it deems proper at the cost of successful tenderer(s)
  18. The successful tenderer(s) has to deposit security to the extent of 5% value of ordered quantity along with the earnest money and total of EMD and deposited amount should be 5% of value of the supply order
  19. The successful tenderer(s) shall be bound to supply the material, if fails then the department shall be at liberty to arrange the supply from the 2<sup>nd</sup> lowest or from the market at the risk and responsibility of the successful tenderer(s) and balance difference amount shall be recovered from EMD/Security deposit as from the successful tenderer(s).
  20. The contract of supply can be repudiated at any time, if the supplies are not made to the desired satisfaction of the Government.
  21. The material to be supplied should strictly conform to the ordered specification(s), quality and approved sample if any etc. However plus/minus tolerance/variation shall be allowed by Survey Committee as permissible under rules. Incase material found during survey, not in accordance with prescribed specifications, the survey committee reserves the right to reject any supply which is found below the prescribed specifications.
  22. The approved supplier(s) shall have to make the supplies at the destination stores of Ranbir Government Press, Jammu at the approved rates, inclusive of carriage, unloading and stacking, unless otherwise agreed upon contrary to it in the approved rates, in any case. In no case the department would release material itself from transport agency if booked by the firm against G.R.
  23. The approved suppliers shall be responsible to deliver the material at the destination in good condition and proper packing. In the event of any loss, damage, breakage, leakage or shortage in transit up to the destination, the department shall not be responsible. It would be the responsibility of the supplier(s) to get the consignment insured against damage at his own cost.
  24. The successful tenderer(s) shall have to make the supplies within the period of one month from the date of placement of supply order which can however be extended or reduced according to the circumstances.

25. The quantity shown against each item in BOQ to this tender notice is purely tentative and can be changed at the time of placement of supply order, subject to availability of funds as well as actual requirement of the department.
26. The security deposit of successful tenderer(s) shall be released at the close of financial year by the General Manager, Ranbir Govt. press, Jammu after successful completion of the rate contract and production of the following documents
- a) The latest income tax clearance certificate.
  - b) The latest GST clearance certificate.
  - c) However, where the General Manager Ranbir Govt. press Jammu is satisfied that the department has no further requirement of a particular item during the period of the contract, security deposit may be released at the earliest as a special case for that specified item before completion of the contractual period but after fulfillment of other obligation required under rules. However early release of security deposit, shall in no case be a binding or claimed as a matter of right.
27. 100% payment may be released on receipt of full supplies by the concerned DDO, on the acceptance of goods by the respective Survey Committee after verifying that the supplies received are in accordance with the approved sample (if any), ordered specifications mentioned in the e-NIT/Supply order and entering the same in the store record duly authenticated by competent authority. The Survey Committee may if felt necessary, get the supplies checked/verified from the relevant laboratories. However 90% payment may be released for part supplies and balance 10% may be released only after 100% supplies are received.
28. The remittance charges on payment shall be borne by the tenderer (s).
29. The successful tenderer(s) shall not be allowed to assign or sublet the contract or any part thereof to any other agency.
30. If any dispute, doubt, question or difference concerning the construction, effect or meaning of any clause of the tender notice of the respective rights or liabilities of parties hereunder shall any time hereafter arise, then every such dispute, doubt, question or difference shall be referred to the Administrative Secretary, ARI & Trainings Department whose decision shall be final and binding on both the parties.
31. All legal proceedings if unavoidable to arise and to institute by either of the parties to the contract shall be exclusive jurisdiction of the courts situated in Jammu and Kashmir State.

For and on behalf of Government of Jammu and Kashmir.

Sd/  
(Accounts Officer)  
Member Secretary  
Purchase Committee

No. RGPJ/PC/2612-16 dated 10-11-2020

**Copy for information to the:**

1. Commissioner/Secretary to Govt. ARI & Trainings Department, Civil Sectt., J&K Jammu, for kind information.
2. Chairman Purchase committee (General Manager) Ranbir Government Press Jammu
3. All members of Purchase Committee Ranbir Government Press Jammu.
4. All members of the survey committee Ranbir Government Press Jammu.
5. Notice Board.

#### **INSTRUCTION TO BIDDERS REGARDING E-TENDERING PROCESS :-**

1. The interested bidder can download the NIT/bidding document from the website <http://jktenders.gov.in>
2. To participate in bidding process, bidders have to get (DSC) “Digital Signature Certificate” as per Information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors. The Bidders, who already process valid (DSC) Digital Signature Certificate, need not to procure new Digital Signature Certificate.
3. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No proposal will be accepted in physical form.
4. Bids will be opened online as per time schedule mentioned in the NIT.
5. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
6. The department will not be responsible for delay in online submission of bids whatsoever reasons may be.
7. All the required information for bid must be filled and submitted online.
8. Bidders should get ready with the scanned copies of cost of document & EMD as specified in the tender documents. The original instruments in respect of cost of documents, EMD and relevant documents are submitted to the Tender Inviting Authority by Registered post/courier as per time schedule specified.
9. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
10. Bidders can contract the undersigned for any guidance for getting DSC or any other relevant details in respect of e-tendering process.
11. Bidders are advised to use “My Documents” area in their user on <http://jktenders.gov.in> , e-tendering portal to store important documents like TIN No. VAT Certificate, Sales Tax Clearance Certificate, Income Tax Certificate, Manufacturer authorization and other related documents etc., and attach these certificates as Non Statutory documents while submitting their bids.
12. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the net item rate inclusive of all taxes and it should be saved with the same as it contains.
13. Bidders are advised not to scan their documents at 100 DPI (Dots per Inch) resolutions; with Black and White, PDF/Scan properly.
14. The guidelines for submission of bid online can be downloaded from the website <http://jktenders.gov.in>

**Digital signed by the General Manager**

**Annexure “A”**  
**Ranbir Govt. Press, Jammu**  
**Annual Requirement of Press Material for the year 2020-21**

e-NIT No. **01 of 2020-21** dated **10-11-2020**

<b>S.No.</b>	<b>Item Description</b>	<b>Quantity</b>
1	Seba 3 Ply (with sample)	500.00 Kg.
2	LED Tube 20 wt. (Philips,bajaj,surya,orient,syska)	200.00 Nos.
3	Phenyl 500 ml Gainda/Bangal Brand	100 bottle.
4	Full Broom	50 Nos.
5	Jug Plastic (Cello)	100 Nos.
6	Glass Tumbler	400 Nos.
7	Acid	36 Bottles
8	Soap (Lux/Detole)	600 Nos.
9	Offset Black (Sheetfed) ( DIC/Huber/SICPA/seigwerk) in 2 Kg. Packing	200.00 kg.
10	Dampening Roller Hoses (Superior 140 mm) (with sample)	50.00 Mtr.
11	Rubber Blanket (Day International/Phoenix/Saphira/Cowbrand) Size 31.5”(L) x 25” (b)	50 No.’s
12	Rubber Blanket (Day International/Phoenix/Saphira/Cowbrand) Size 23” x 27”	10 No.’s
13	Rubber Blanket (Day International/Phoenix/Saphira/Cowbrand) Size 25” x 33”	3 No.’s
14	Rubber Blanket (Day International/Phoenix/Saphira/Cowbrand) Size 23” x 30”	3 No.’s
15	Rubber Blanket (Day International/Phoenix/Saphira/Cowbrand) Size 20” x 21”	3 No.’s
16	Rubber Blanket (Day International/Phoenix/Saphira/Cowbrand) Size 25” x 27”	3 No.’s
17	Rubber Blanket (Day International/Phoenix/Saphira/Cowbrand) Size 35” x 40”	3 No.’s
18	Micro Switch (MCL-12 R, 5A, 250V AC)	12.00 Nos.
19	Micro Switch (with sample)	06.00 Nos.
20	Ball Bearing (SKF Brand) No – 6002,6003,6202 each	50.00 Nos.
21	Needle Bearing for Colourgraph Machine (SKF Brand)	4.00 Nos.
22	Ball Bearing No. 6001 (SKF Brand)	40.00 Nos.
23	Ball Bearing 629 SKF (SKF Brand)	12.00 Nos.
24	Roller Wash (Varn/Novawash Premium/HMK Wash/Technova)	50.00 ltr.
25	Dampening Hose (160 mm) (with sample)	50.00 Mtr.
26	Dampening Hose (130 mm) (with sample)	50.00 Mtr.
27	Blanket Wash (Varn/Novawash Premium/HMK Wash/Technova)	50.00 Ltr.
28	Fountain Solution (Nova Fount Nector/pressone/ Technova) 1 Litre pack each	25.00 Ltr.

29	DOM Fount (Technova/Pressone)	50.00 ltr.
30	Plate Cleaner (Technova) of 5 Ltr. pack each.	50.00 Ltr.
31	Offset Process Ink Sheetfed Cyan, Magenta Yellow & Black of 1 kg Pack each (DIC/Huber/Seigwerk)	25.00 Kg. each
32	Offset Royal Blue Ink ( DIC/SICPA/Huber/Seigwerk) Sheetfed of 1 Kg. pack each	10.00 Kg.
33	Offset Reflex Blue Ink (DIC/SICPA/Huber/Seigwerk) Sheetfed of 1 Kg. pack each	10 .00 Kg.
34	Offset Process Gloria Red Ink (DIC/SICPA Huber/Seigwerk ) (Sheetfed) of 1 Kg. pack each	10.00 Kg.
35	Benzene 1 liter pack	10.00 ltr.
36	Tack Reducer of 1 Kg. pack each (DIC/Huber/Seigwerk)	10.00 kg
37	V-Belt EK-518 (Ecodrive)	10.00 Nos.
38	V-Belt FE-382 (Ecodrive)	10.00 Nos.
39	Turpentine Oil 1 liter pack	50.00 Ltr.
40	Liquid Gum of 1 ltr. pack each (Technova/Pressone)	25.00 Ltr.
41	Screen Printing Red Ink of ½ Kg Pack each (Amarjyoti)	1.00 kg
42	Screen Printing Blue Ink of ½Kg Pack each (Amarjyoti)	2.00 kg
43	Screen Printing Golden & Medium Ink ½Kg Pack each (Amarjyoti)	5.00 kg
44	Nitro (1 ltr. pack each)	25.00 bottles
45	Hydrogen Peroxide 400 ml pack each	25.00 bottles
46	Five Star Film	30.00 feet
47	High Speed Web Ink Black	80 Kg. (20 Kg. Bucket)
48	Spartan UV CTP + VE Plate 554x800mm (Technova)	4000 Nos.
49	Spartan UV CTP + VE Plate 530x664mm (Technova)	2000 Nos.
50	Spartan UV CTP + VE Plate 525x640mm (Technova)	1500 Nos.
51	Spartan UV CTP + VE Plate 770x927mm (Technova)	500 Nos.
52	Spartan UV CTP + VE Plate 610x920mm (Technova)	800 Nos.
53	P.S Developer for UV CTP Plates (Technova) of 5 ltr. pack	50 ltr.
54	Unifin Protection Gum for UV CTP Plates (Technova) of 5 ltr. Pack	50 ltr.
55	Nova Delete for Presensitised Plates 100 ml. (Technova)	10 bottles
56	Presentised Plates Developer for Positive Plates (Technova) of 5 ltr. Pack (Ready to use)	50 ltrs.
57	Gloves Rubber (Size 10 No.) (Press sample)	20.00 pair.
58	Panfix (Self Adhesive Cellulose Tape) 12 mm	120.00 Nos.
59	Panfix (Self Adhesive Cellulose Tape) 6 mm.	120.00 Nos.
60	Sponges (Viscovita) Germany	50.00 Nos.
61	Surgical Cotton 500 Gms. each (Free of dust) (Press sample)	50.00 Roll
62	Plate Gum (Unifin) 5 ltr. per pack (Technova)	100.00 ltr.
63	Cutter with Blades ( As per Press sample )	24.00Nos.

64	Wire-o-wire size 8mm ( As per Press sample )	7,00,000.00 loops
65	Wire-o-wire size 16mm ( As per Press sample )	3,00,000.00 loops
66	Hanger (Metallic) size 15" ( As per Press sample )	18000.00 Nos.
67	Wire Cutter (Tapari)	12.00 Nos.
68	Paper Cloth ( As per Press sample )	6000.00 Mtr.
69	Staples 23/10 (Kangaroo) of 1000 staple pins per pkt	200.00 Pkts.
70	Staples 23/13 (Kangaroo) of 1000 staple pins per pkt	200.00 Pkts.
71	Staples 23/17 (Kangaroo) of 1000 staple pins per pkt	200.00 Pkts.
72	Staples 24/6 (Kangaroo) of 1000 staple pins per pkt	2000.00 Pkts.
73	Copper Suplhate	15.00 Kg.
74	Maida (Amar) of 20Kg per pack	400.00 Kg.
75	Hole Pin 8 inch size	12.00 Nos.
76	Eye Lets (Brass) of 500 eyelets each Pkts	500.00 Pkts
77	Binding Cloth (with sample)	4000.00 Mtr.
78	Stitching Wire No. 20 (Sunrise) 1kg/coil	200.00 Coil
79	Stitching Wire No. 24 (Sunrise) 1 kg/coil	30.00 Coil
80	Stitching Wire No. 26 (Sunrise) 1 kg/coil	30.00 Coil
81	Hand Numbering Machine 7 digits (Max Japan Make)	10.00 Nos.
82	Perfect Binding Adhesive (Glue Chips) Henkel Technomelt 299 (Vikram, Mafatlal, Astral, Adhesive, ShreeNath, Riddhi, Padelite)	100.00 Kg.
83	Tonner Cartridge (HP laserjet P 1007) 88-A	50.00 Nos.
84	Tonner Cartridge (HP Laserjet 1010/1020) 12-A	50.00 Nos.
85	Tonner Cartridge (Richo Affico SP 300dn)	04 Nos.
86	Nova Trace DTP Paper (Butter Paper) 210x297 mm (A4)	55,000.00 Sheets
87	Nova Trace DTP Paper (Butter Paper) 216x356 mm (legal)	22,000.00 Sheets
88	Nova Trace DTP Paper (Butter Paper) 297x420 mm (A3)	2,000.00 Sheets
89	Pen Drives (16 GB ) (Moserbaer/Kingston/Toshiba/iball)	20.00 Nos.
90	Drill (H.S.S) 1mm to 12 mm (TOTEM)	1.00 Set
91	Tap (H.S.S) in 4mm to 12 mm (TOTEM)	1.00 Set
92	Tool Bit 1" to ½" x 6" Each (JK Files)	6.00 Nos.
93	H.S.S tool 2"x6" (Totem)	6.00 Nos.
94	Welding Rod 8 No. (SPARC)	6.00 Pkts
95	Double Blade (with sample)	12.00 Pkts

96	Hammer Drill Machine ¾” size.	02.00 Nos.
97	Welding Machine set (Small)	01.00 No.

Note :-

1. Rate should be quoted per unit.
2. Quantity mentioned above is tentative and can be increased/decreased according to the Requirements/availability of funds.

Sd/  
(Accounts Officer)  
Member Secretary  
Purchase Committee  
Ranbir Govt. Press, Jammu