

THE JAMMU AND KASHMIR OFFICIAL GAZETTE

PART III

Laws, Regulations and Rules passed thereunder.

GOVERNMENT OF JAMMU AND KASHMIR CIVIL SECRETARIATÔ HOME DEPARTMENT

Notification

Jammu, the 5th of May, 2022

SO-227.ô In exercise of the powers conferred by section 25 of the Private Security Agencies (Regulation) Act, 2005 (Act No. 29 of 2005), the Lieutenant Governor hereby makes the following rules; namely:ô

- 1. **Short title and commencement.**ô (1) These Rules may be called the Jammu and Kashmir Private Security Agencies (Regulation) Rules, 2022.
- (2) They shall come into force from the date of their publication in the Official Gazette.

- 2. **Definitions**.ô (1) In these rules, unless the context otherwise requires,ô
 - (a) õ**Act**ö means the Private Security Agencies (Regulation) Act, 2005;
 - (b) õAgencyö means the Private Security Agency;
 - (c) õControlling Authorityö shall have the same meaning as assigned to it in clause (b) of section 2 of the Act;
 - (d) õFormö means a Form appended to these rules;
 - (e) õGovernmentö means the Government of Jammu and Kashmir;
 - (f) õLicenseö means a license granted under the Act.
- (2) Words and expressions not defined in these rules but defined in the Act, shall have the same meaning respectively assigned to them in the Act.
- 3. **Application for grant of License**.ô (1) Every agency while making an application in Form-I to the Controlling Authority for the grant of license shall also enclose the Form-II for verification of his antecedents.
- (2) If the applicant is a company, a firm or an association of persons, the application in Form-I shall be accompanied by Form-II for every proprietor or majority shareholder, partner or director of the company, as if they were also the applicants. In addition, he shall submit an Affidavit in Form-III incorporating the details in relation to the provisions contained in sub-section (2) of section 7 of the Act.
- (3) On receipt of Form-I, Form-II, Form-III, the Controlling Authority shall make such inquiries, as it considers necessary to verify the contents of the application and the particulars of the applicant.
- (4) The Controlling Authority shall utilize electronic databases of crime and criminals like the Crime and Criminal Tracking Networks and Systems (CCTNS), Incorporable Criminal Justice System (ICJS) for the purpose of verification of antecedents of the applicant:

Provided that the Controlling Authority or any officer authorized by him, shall also forward the application along with its attachments to the

- (5) Wherever any applicant antecedents have been verified in any other State earlier and license is granted, and such documents are furnished by the applicant, the same shall also be forwarded to the CID, J&K by the Controlling Authority and will be taken into account by the verifying agency.
- (6) Form-I shall be accompanied by a demand draft or banker scheque or electronic evidence showing the payment of fees as prescribed under sub-section (3) of section 7 of the Act, payable to the Controlling Authority of the State concerned where the application is being made.
- (7) The application referred to in sub-rule (1) shall be either personally delivered to the Controlling Authority or sent to him by registered post or through electronic means.
- (8) On receipt of the application referred to in sub-rule (1), the Controlling Authority shall after noting thereon the date of receipt by him of the application, grant an electronic or digital acknowledgment to the applicant.
- (9) The Controlling Authority, after receiving an application in Form-I shall grant a license to the private security agency in Form-IV after making such enquiry as it considers necessary, and after compliance with the provisions of the Act.
- (10) The Controlling Authority either by itself or through its officer or any other means shall verify the premises of the private security agency at the address or addresses provided by the agency.
- (11) The Controlling Authority shall cause a physical copy of the licence to be delivered by post within fifteen days of issue to the principal office of the private security agency in the State concerned as mentioned in the application for grant of license which the private security agency shall be bound to display at its place of business.
- (12) In case of rejection of the application for grant of licence, no order of refusal shall be made unlessô
 - (a) the applicant has been given a reasonable opportunity of being heard: and

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 - (b) the grounds on which license is refused is mentioned in the order.
- (13) The Controlling Authority shall pass an order on Form-I within sixty days from the date of receipt of it, complete in all respects.
- 4. Conditions for grant of license.ô (1) The licensee shall successfully undergo a training relating to the private security as prescribed by the Controlling Authority within the time frame fixed by it.
- (2) The Controlling Authority shall frame the detailed syllabus for training the licensee.
- (3) The training shall be for a minimum period of six working days. The training shall broadly include the following subjects, namely :ô
- (i) Present security scenario: (a) VIP Security; (b) Internal Security; (c) Institutional Security. (ii) Role and Functioning of Private Security Agencies: (a) Fire-Fighting; (b) Disaster/Emergency Management Protocol; (c) Security duties; (d) Checking of various documents; (e) Information security; (f) Access Control;

(g) Explosives, IEDs;

(h) Anti Sabotage Checks (ASC);

(i) Security related equipment;

(j) Communication equipment;

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 - (k) Patrolling;
 - (1) Post duties.
 - (iii) Legal provisions:
 - (a) The Private Security Agencies (Regulation) Act, 2005 (29 of 2005); and
 - (b) Relevant Labor Laws.
 - (iv) Management of Security Agencies:
 - (a) Uniform;
 - (b) Training of personnel of private security agencies;
 - (c) Documentation and records to be maintained by the licensee;
 - (d) Data Sharing Protocol.
 - (v) Interface with public, police and other departments :
 - (a) Interface with Public;
 - (b) Liaison with police and other concerned Government Departments.
 - (vi) Private Security Personnel-DO¢s and DON¢Ts (Conduct Rules).
- (4) The licensee shall intimate the name, parentage, date of birth, permanent address, for correspondence and the principal profession of each person forming the Agency within fifteen days of receipt of the licence to the Controlling Authority.
- (5) The licensee shall inform the Controlling Authority regarding any change in the address of persons forming the Agency.
- (6) The licensee shall not change the management, forming the Agency unless approval is sought from the Controlling Authority and the Controlling Authority may seek report from the CID, J&K, before such approval is granted.

- (7) The licensee shall immediately intimate to the Controlling Authority about any criminal charge framed against the persons forming the Agency or against a private security guard or supervisor engaged or employed by the Agency, in the course of performance of duties as private security agency. A copy of such communication shall also be sent to the officer in charge of the police station where the person charged against resides.
- (8) Every licensee shall abide by the requirements of physical standards for the private security guards and their training as prescribed in these rules as the condition on which the license is granted.
- (9) Save as provided in these rules, the fees paid for the grant of license shall be non-refundable.
- (10) The licensee shall commence its activities within six months of obtaining the license.
- (11) Commencement of activities shall include establishment of office premises and engagement of supervisors as provided under sub-section (3) of section 9 of the Act and in accordance with rule 10.
- (12) After commencement of its business, the licensee shall provide monthly list of its management and those engaged by it to the Controlling Authority and also share such list to the officer in charge of police station where the registered office is situated.
- 5. **Renewal of license**.ô (1) Every Agency shall apply to the Controlling Authority for renewal of the license in Form-I along with Form-II and Form-III not less than forty-five days before the date of expiry of the period of validity thereof and after complying other conditions of section 8 of the Act.
- (2) If the applicant is a company, a firm or an association of persons, the application in Form-I shall be accompanied by Form-II for every proprietor or majority shareholder, partner or director of the company, as if they were also the applicants.
- (3) The Controlling Authority shall verify the antecedents of the applicant in the same manner as mentioned in sub-rule (4) of rule 3.
- (4) The Controlling Authority, after receiving an application in Form-I shall grant a renewal of license in Form-IV after making such enquiry as it considers necessary and after compliance with the provisions of the Act.

- (5) In case of non-receipt of the application for renewal of licence within the period mentioned in sub-rule (1), the agency shall be treated as unlicensed agency after the expiry of license.
- (6) After expiry of period of applying for renewal of license, the Agency may apply for fresh licence as per section 7 of the Act.
- (7) The fees chargeable for renewal of the licence shall be the same as for the grant of licence as mentioned in sub-rule (6) of rule 3.
- (8) Applications received after the period stipulated in sub-rule (1) and before the expiry of license shall not be processed for renewal of licence.
- (9) The Controlling Authority shall pass an order on application for renewal of license in Form-I within thirty days from the date of receipt of application complete in all respects.
- (10) The validity of renewed license shall be counted from the date of expiry of the previous license and shall be up to a period of five years irrespective of its date of renewal. In case the application is decided by the Controlling Authority after expiry of the existing license, the intervening period shall deem to be under valid license.
- (11) The Controlling Authority and the Private Security Agencies shall not be liable for delays occurring by reason of circumstances beyond human control, including but not limited to acts of civil or military authority, national emergencies, riot, acts of God.
- 6. **Conditions for renewal of license**.ô The renewal of the licence shall be granted subject to the following conditions, namely :ô
 - (i) The applicant continues to maintain his principal place of business in the jurisdiction of the Controlling Authority;
 - (ii) The applicant continues to ensure the availability of the training for its private security guards and supervisors required under sub-rule (2) of rule 8 of these rules;
 - (iii) The applicant continues to adhere to the license conditions;
 - (iv) The applicant has no criminal antecedents as may be verified from a database of crime and criminals as also obtained from other means as provided in proviso to sub-rule (4) of rule 3.

- 7. Verification of character and antecedents of the private security guard and supervisor.ô (1) Before any person is employed or engaged as a security guard or supervisor, the agency shall satisfy itself about the character and antecedents of such person in the following manner, namely:ô
 - (a) By relying upon the character and antecedents verification certificate produced by the person :
 - Provided that the character and antecedents certificate is valid and the Agency does not have any adverse report regarding the persons character and antecedents from any other source.
 - (b) By accessing electronic databases of crime and criminal like, the Crime and Criminal Tracking Networks and Systems (CCTNS), Interpretable Criminal Justice System (ICJS) for verification of the character and antecedents through the Controlling Authority or the Police;
 - (c) By relying on the report of the CID, J&K, for verification of the character and antecedents through the Controlling Authority or the Police, which shall, as far as practicable, be provided within fifteen (15) days.
- (2) The person desirous of getting employed or engaged as security guard or supervisor shall submit Form-V to the Agency. In addition, he shall submit an Affidavit in Form-VI incorporating the details in relation to the provisions contained in sub-section (2) of section 10 of the Act.
- (3) The Government shall arrange to accept the fee to be deposited electronically for character and antecedents verification.
- (4) The authority to which the application is made shall ensure that character and antecedent verification report, is, preferably, issued within fifteen days of the receipt of the character and antecedent form.
- (5) Character and antecedentsø verification report once issued shall remain valid for two years irrespective of the change in employer status:

Provided that the agency to which fresh application is made for engagement of a security guard or supervision may seek fresh verification

- (6) On the basis of character and antecedentsø verification, the agency shall issue in Form-VII a character and antecedents certificate and this certificate shall not be taken back by such Agency even if the person ceases to be employee of that Agency.
- 8. **Security Training**.ô (1) The Controlling Authority shall frame the detailed training syllabus required for training the security guards in accordance with National Skill Qualification Framework. For entry level, this training shall be for minimum period of hundred hours of classroom instruction and sixty hours of field training, spread over at least twenty working days. The ex-servicemen and former police personnel shall however be required to attend a condensed course only, of minimum forty hours of classroom instruction and sixteen hours of field training spread over at least seven working days.
 - (2) The training shall include the following subjects, namely :ô
 - (a) conduct in public and proper wearing of uniform;
 - (b) physical fitness training;
 - (c) physical security of the assets, security of the building apartment, personnel security, household security;
 - (d) fire-fighting;
 - (e) crowd control;
 - (f) examining identification papers including identity cards, passports and smart cards;
 - (g) should be able to read and understand English alphabets and Arabic numerals as normally encountered in the identification of documents, arms license, travel documents and security inspection sheet;
 - (h) identification of improvised explosive devices;
 - (i) first aid;
 - (j) crisis response and disaster management;

- - (k) defensive driving (compulsory for the driver of Armored vehicle and optional for others);
 - (l) handling and operation of non-prohibited weapons and firearms (optional);
 - (m) rudimentary knowledge of Indian Panel Code-right to private defense, procedure for lodging first information report in the Police Station, Arms Act and Rules (only operative part); and Explosives Act (Operative Sections);
 - (n) badges of rank in Police and military forces;
 - (o) identification of different types of arms in use in Public and Police;
 - (p) use of security equipment and devices (for example security alarms and screening equipment); and
 - (q) Leadership and management (for supervisors only).
- (3) The security guard shall have to successfully undergo the training prescribed by the Controlling Authority in training institute or organizations recognized by it.
- (4) On completion of the training each successful trainee shall be awarded a certificate in Form-VIII by the Training Institute.
- (5) The recognized training certificates issued to the guards/supervisors from Training Institutes from others States may be accepted in the Union Territory of Jammu and Kashmir.
- (6) The Controlling Authority shall inspect the functioning of training facility from time to time either by itself or through its officers. Normally such inspection shall be conducted at least two times every year.
- (7) All the training agencies shall submit a list of successful trainees to the Controlling Authority in the manner prescribed by it.
- (8) Based on training completed and requirement of the job, private security agency may have their own designations provided that no agency shall adopt any of the ranks of the armed forces, paramilitary forces or State Police Forces.

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- (9) The Controlling Authority either by itself or through its officers may verify the training and skills imparted to the private security guards and supervisors of any private training agency.
- (10) The Controlling Authority may review the continuation or otherwise of license of such security agencies which may not have adhered to the conditions of trained personnel on its rolls.
- 9. **Standard of physical fitness for security guards**.ô (1) A person shall be eligible for being engaged or employed as security guard if he fulfills the standards of physical fitness as specified below :ô
 - (i) Height, 160 cms. (Female 150 cms.), weight according to standard table of height and weight, chest 80 cms. with an expansion of 4 cms. (for females no minimum requirement for chest measurement).
 - (ii) Eye sight: Far sight vision 6/6, near vision 0.6/0.6 with or without correction, free from color blindness, should be able to identify and distinguish color display in security equipment and read and understand display in English alphabets and Arabic numerals.
 - (iii) Free from knock knee and flat foot and should be able to run one kilometer in six minutes.
 - (iv) Hearing: Free from defect; should be able to hear and respond to the spoken voice and the alarms generated by security equipment.
 - (v) The candidate should have dexterity and strength to perform searches, handle objects and use force for restraining the individuals in case of need.
- (2) A candidate should be free from evidence of any contagious or infectious disease. He should not be suffering from any disease which is likely to be aggravated by service or is likely to render him unfit for service or endanger the health of the public.

- (3) Agency shall ensure that every private security guard working for it undergoes a medical examination after every twelve months from his last such examination so as to ensure his continued maintenance of physical standard as prescribed for the entry level.
- 10. **Provision for Supervisors**.ô (1) There shall be one supervisor to supervise the work of not more than fifteen private security guards.
- 11. **Appeals and procedure**.ô Every appeal under sub-section (1) of section 14 of the Act shall be preferred in Form-IX signed by the aggrieved person or his authorized advocate and presented to the Home Secretary to the State Government in person or in electronic or digital form or sent to him by registered post.
- 12. **Register to be maintained by the Agency**.ô The register required to be maintained under the Act by the Agency shall be maintained electronically in Form X.
- 13. **Photo identity card**.ô (1) Every photo identity card issued by the Agency under sub-section (2) of section 17 of the Act shall be in Form-XI.
- (2) The photo identity card shall convey a full-face image in color, full name of the private security guard, name of the Agency and the employee number of the individual to whom the photo identity card is issued.
- (3) The photo identity card shall clearly indicate the individual sposition in the Agency and the date up to which the photo identity card is valid.
- (4) The photo identity card shall be maintained up-to-date and any change in the particulars shall be entered therein.
- (5) The photo identity card issued to the private security guard shall be returned to the Agency issuing it, once the private security guard is no longer engaged or employed by it.
- (6) Any loss or theft of photo identity card shall be immediately brought to the notice of the Agency that issued it.

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- (7) The photo identity card of private security guard shall not be identical to that of identity card of Police or Security forces.
- 14. **Other conditions**.ô (1) Notwithstanding whether the Agency mandates its private security guards to put on uniform while on duty or not, every private security agency shall issue and make it obligatory for its security guards to put onô
 - (a) an arm badge distinguishing the Agency;
 - (b) shoulder or chest badge to indicate his position in the organization;
 - (c) whistle attached to the whistle cord and to be kept in the left pocket;
 - (d) shoes with eyelet and laces;
 - (e) a headgear which may also carry the distinguishing mark of the Agency.
- (2) The clothes wear by the private security guard while on active duty shall be such that they do not hamper in his efficient performance. In particular they shall neither be too tight nor too loose as to obstruct movement or bending of limbs.
- (3) Every private security guard shall carry a notebook and a writing instrument with him.
- (4) Every private security guard while on active security duty shall wear and display photo identity card issued under section 17 of the Act, on the outer most garment above waist level on his person in conspicuous manner.
- (5) The agency shall ensure recording of CCTV footage in the premises where the services will be provided and shall save records up to two months for facilitating the investigating agencies in any case(s) if need be.
- 15. **Repeal and savings**.ô (1) All existing rules and orders in force immediately before the commencement of these rules relating to matters covered by these rules are hereby repealed.

- (2) Notwithstanding such repeal, any appointment, order made or action taken under the provisions of the rules/orders so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

By order of the Government of Jammu and Kashmir.

(Sd.) R. K. GOYAL, IAS,

Financial Commissioner/Additional Chief Secretary.

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FORM-I

(See rules 3, 5)

APPLICATION FOR GRANT OF LICENCE/RENEWAL OF LICENCE TO ENGAGE IN THE BUSINESS OF PRIVATE SECURITY AGENCY

SECURITY AGENCY To The Controlling Authority ô ô ô ô ô ô ô ô ô ô ô ô ô ô ô ô ô ô ô ô The undersigned hereby applies for obtaining a licence to run the business of operating Services in the area of Private Security Agencies. Full name of the applicant: 1. 2. Nationality of the applicant: 3. Son/wife/daughter of: 4. Residential Address: Address, where the applicant desires to start his Agency: 5. 6. Name of the Private Security Agency: 7. Additional details of the Private Security Agency (if applicable): (a) CIN No. (b) ESI No. (c) EPF No. (d) Labour Licence No.

(e) Labour Registration No.

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(g)	Any other informati	on	•••••		
(h)	Whether the Agency	has FDl	? (Yes/No)		
If y	ves, give the following	informat	ionô		
(i)	Country of FDI:		•••••		•••••
(ii)	Name of foreign sh	areholder	:		
(iii)	Address of foreign	sharehold	er :		
(iv)	Year of investment	:			
(v)	No. of shares:				
(vi)	Percentage of foreig	n share h	olding:		
(vii)	Approval details of	FDI :			
(Please	attach the relevant do	cument of	f FDI appro	val).	
	me and addresses of lareholder, Director an	_	-		
No.	Management Type (Proprietor, partner, Majority shareholder, Director/Chairman)	Name	Address	DIN No. (if held)	ID Proof with No.
9. Na	me and extent of facil	lities avai	lable :		
10. (a)	Does the applicant p		_	cility in its	own or will
(b)	It the applicant has ovinformation:	vn training	facility, pleas	se provide tl	ne following
	Name of Training ag	gency:			
	Address of Training	agency:			
	Recognition details				

- 11. Equipments which will be used for Security servicesô
 - (a) Door Framed Metal Detector (DFMD)
 - (b) Hand Held Metal Detector (HHMD)
 - (c) Mine Detector
 - (d) Other Equipmentsô
 - (i) Wireless Telephones
 - (ii) Alarm Devices
 - (iii) Armored Vehicles
 - (iv) Arms
- 12. The particulars of the uniform including color (Please attach color photo of uniforms).
- 13. Does the applicant intend to operate in more than one districts ? If so, the name of the Districts

1.	2.	3.	4.	5.

14. Does the applicant intend to operate in the entire State? Yes/No

Signature
Name of the applicant,
Address of the application,
Telephonic number of the applicant,
Date of application.

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Enclosure:

- 1. Photo of the premises of the Agency.
- 2. ID Proof of the all Management personnel.
- 3. Recognition details of training agency (if applicable).
- 4. Colour Photo of uniforms.
- 5. Documents (if applicable) under the agency details given in Para 7 above.
- 6. Copy of current Income Tax Clearance Certificate.
- 7. Affidavit as prescribed in section 7, sub-section (2) of the Act.
- 8. Other enclosures.

FORM-II

(See rule 3 and 5)

FORM FOR VERIFICATION OF ANTECEDENTS OF APPLICANT

NOTE: ô If the applicant is a company, a firm or an association of persons, this form shall be filled up by every proprietor or majority shareholder, partner or director of the company, as if they are also the applicants.

Signature of the A	Applicant	
For official use or	nly	
Form number	Antecedents verification issued by	Date
Fee Amount Rs	Cash/D.DName of Bank	D. D. No
Date of issue		
correct inform suppression of a	BLOCK LETTERS: (CAUTION: ation. Furnishing of incorrect in ny factual information in the form vable for grant of licence)	formation or
1. Name of app	licant (Initials not allowed)	
Last name	First name	
	ever changed your name, please indica	_
3. Sex (male/fe	emale)	
4. Date of birth	h (DD/MM/YYYY):	
5. Aadhaar No		••••
	th : Village/Town	
District	State and Country	
	Name/Legal Guardian® Full Name (incials not allowed)	•
9. Mother & Fr	ull Name (including surname, if any), (Initials not

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If married, Full Name of the Spouse (including surname, if any), (Initials not allowed)
Present Residential Address, including Street No./Police Station, Village and District (with PIN Code)
Telephone No./Mobile No.
Please give the date since residing at the above-mentioned address : $ \\$
(DD/MM/YYYY)
Permanent Address including Street No./Police Station, Village and District (with PIN Code)
If you have not resided at the address given at COLUMN 11 continuously for the last five years. Please furnish the other address (addresses) with duration(s) resided.
From
In case of stay abroad particulars of all places where you have resided for more than one year after attaining the age of twenty-one years
Other Details:
(a) Educational qualification:
(b) Previous positions held if any along with name and address of employers:
(c) Reason for leaving last employment:
(d) Visible Distinguishing Mark:
(e) Last 3 years IT Return:
S.No. Assessment Year Copy of ITR enclosed (Yes/No)
1
2
3
(f) Affidavit incorporating the provisions of section 6 of the Act

enclosed: Yes/No

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17. Did you earlier operate any Private Security Agency or were its partner, Majority shareholder or Director? If yes then furnish the name, address of the Agency and its licence particulars
18. Are you a citizen of India by Birth/Descent/Registration/Naturalization. If you have ever possessed any other citizenship, please indicate previous citizenship
19. Have you at any time been convicted by a court in India for any criminal offence and sentenced to imprisonment? If so, give name of the court, case number and offence. (Attach copy of judgment)
20. Is/Are any criminal proceeding(s) pending against you before a court in India? If so, give name of court, case number and offence
21. Self Declaration:
The information given by me in this form and enclosures is true and I am solely responsible for accuracy.
(Signature of applicant)
Date
Place
Enclosures:
(Signature of applicant)

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FORM-III

[See rule 3(2)/Rule 5(1)]

AFFIDAVIT

1	S/o, D/o, W/o Mr./Ms
resident of	is a Proprietor/Partner/Director of
M/s	(Name of firm/agency/company)
at(A	Address of firm/agency/company). I do hereby
solemnly affirm and declar	re as under :ô

- 1. That the deponent is a citizen of India.
- 2. That the deponent has attained the age of 18 years.
- 3. That the details of the Proprietor/Partners/Directors (please indicate the details of all the Partners/Directors) are as under :ô

S.	Name of the	Designations in the	Residential
No.	Proprietor/Partners/	firm/agency/company	Address
	Directors	(Proprietor/Partner/	
		Director)	

- 4. That the deponent or any of the Proprietor/Partner/Director has not been convicted of any offence in connection with promotion, formation or management of a company (any fraud or misfeasance committed by him in relation to the firm/agency/company), including an undischarged insolvent.
- 5. That the deponent or any of the Proprietor/Partner/Director has not been convicted by a competent court for an offence, the prescribed punishment for which is imprisonment of not less than two years.
- 6. That the deponent or any of the Proprietor/Partner/Director has not beenô
 - a. Keeping links with any organization or association which is banned under any law on account of their activities which pose threat to national security or public order; or
 - b. Indulging in activities which are prejudicial to national security or public order.

- - That the deponent or any of the Proprietor/Partner/Director has not been dismissed or removed from Government service on grounds of misconduct or moral turpitude.
 - 8. That the firm/agency/company is registered in India and does not have a proprietor or a Majority shareholder, partner or director, who is not a citizen of India.
 - 9. That the deponent and all the Partners/Directors of the firm/agency/company shall comply with the provisions of sub-section (2) of section 9 of the Private Security Agencies (Regulation) Act, 2005 (29 of 2005) by ensuring availability/imparting of such training and skills to its private security guards and supervisors as prescribed.
- That the deponent and all the Partners/Directors of the firm/agency/ company shall fulfil the following conditions of licence as stipulated under section 11 of the Private Security Agencies (Regulation) Act, 2005 (29 of 2005)ô
 - i. Prescribed training which the licensee is to undergo;
 - ii. Details of the person or persons forming the agency;
 - iii. Obligation as to the information to be provided from time to time to the Controlling Authority regarding any change in their address, change of management;
 - iv. Obligation as to the information to be provided from time to time to the Controlling Authority about any criminal charge made against them in the course of their performance of duties of the private security agency or as the case may be a private security guard employed or engaged by them.
 - v. Competent authority in the State Government/UT Administration may verify about imparting of required training by the private security agency under sub-section (2) of section 9 of the Act and may review continuation or otherwise of licence of the private security agency if the agency have not adhered to the condition of ensuring the required training.
- 11. That there are no cases registered with police or pending in court of law against the deponent

Or

That there are cases registered with police or pending in court of law against the deponent. (Details shall be enclosed).

De	pon	ent

Deponent

Note:ô

- i. Point No. 4 to 8 relates to compliance of section 6 of the Act.
- ii. Point No. 9 relates to compliance of section 9(2) of the Act.
- iii. Point No. 10 and 11 relates to compliance of section 11 of the Act.
- iv. Strike the points which are not applicable.

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[See rule 3(10)]

GOVERNMENT	OF
Licence to engage in the bu	siness of Private Security Agency
Serial No	
Date	
Name of the Private Security	Agency
Shri	(name of the Applicant)
S/o	R/o
(Full Address)	is granted the
-	ing Authority for the State of ne business of Private Security Agency in
the district(s) of/State	of (strike of the inapplicable ice at (Address of the office).
Place of Issue	_
Date of Issue	
This license is valid up to	
	Signature
	Name of granting authority,

Designation, Official Address.

RENEWAL

[See rule 5(4)]

Sl. No.	Date of Renewal	Date of expiry
1.		
2.		
3.		
4.		
		Signature
		Name of renewing authority,
		Designation,
		Official Address.
	ôôôô	ò

FORM V

[See rule 7(2)]

FORM FOR VERIFICATION OF CHARACTER AND ANTECEDENTS OF SECURITY GUARD AND SUPERVISOR

Signati	are of the Applican	t	
For Official	use only		
Form numb	er Character a	nd antecedents	Date
			Name of Bank
correct in suppression candidate (Security Ag	formation. Furni of any factual inf insuitable for emgency).	shing of incorre formation in the fo ployment/engagen	ON: Please furnish ect information or orm will render the nent in the Private photo identity card
(Initials	s not allowed)		
Last n	ame	First n	ame
· ·	have ever changed) in full	•	indicate the previous
3. Sex (n	nale/female)		
4. Date o	f Birth (DD/MM/Y	YYYY	
5. Aadha	ar No		
6. Place of	of Birth: Village/To	wn	
	* Full Name/Legal C : (Initials not allow		ne (including surname,
	øs Full Name (includ ô ô ô ô ô ô ô ô	-	: (Initials not allowed) ô ô ô ô ô ô ô ô
		oouse (including sur	name, if any). (Initials

óóóóóóóóóóóóóóóóóóóóóóóóóóóóóóóóóóóóóó	dential A (with l	Address, in PIN Cod	cluding S	treet No./Po	olice Stat	tion, Village
Telephone						
Please give DD/MM/Y			•			
Permanent A District (wit		_	Street N	No./Police S	Station, `	Village and
If you have continuous (addresses)	for the	last five	years, ple	-		
	willi tili	ration (s)	resided.			
From				Address		
,				Address		
,						
From	 					
From						
From	ay abroa	Toad particu	lars of all	places who	ere you h	
From In case of st for more th	ay abroa	Toad particu	lars of all	places who	ere you h	
From In case of st for more th years	ay abroanan one	Toad particule year af	lars of all ter attai	places who	ere you h	
In case of st for more the years Others Deta (a) Education (b) Previou ô ô ô	ay abroanan one ils: onal Quants s posts	ad particule year af	lars of all fter attai	places who ning the a	ere you hage of t	employer:
In case of st for more the years Others Deta (a) Education (b) Previou	ay abroanan one ils: anal Qua s posts ô ô ô	ad particule year af alifications held along ô ô ô ô ving last	lars of all ter attai s: g with na ô ô ô c employm	places who ning the a	ere you hage of t	employer:

28 óóóó	The J&K Official Gazette, 5th May, 2022/15th Vai., 1944. [No. 5-a
	(f) Affidavit incorporating the provisions of section 10 (1) & (2) of the Act enclosed : Yes/No $$
16.	Are you working in Central Government/State Govt./PSU/Statutory bodies : Yes/No
17.	Are you a citizen of India by Birth/Descent/Registration/ Naturalization: If you have ever possessed any other citizenship, please indicate previous citizenship
18.	Have you at any time been convicted by a court in India for any criminal offence and sentenced to imprisonment? If so, give name of the court, case number and offence. (Attach copy of judgment)
19.	Is/Are any criminal proceeding(s) pending against you before a court in India ? If so, give name of court, case number and offence
20.	Has any court issued a warrant or summons for appearance or warrant for arrest or an order prohibiting your departure from India ? If so, give name of court, case number and offence
21.	Self Detention:
	The information given by me in this form and enclosures is true and I am solely responsible for accuracy.
22.	Finger Prints:
	(Signature of applicant)
Date	e
Plac	ee
Encl	osures:

(Signature of applicant)

FORM-VI

[See rule 7 (2)]

AFFIDAVIT

71111D/11/11
IS/o/D/o/W/o Ms./Ms
resident of(Residential Address) offer myself
for employment as a private security guard/supervisor in the private security
agency M/s(Name of firm/agency/company)
at(Address of firm/agency/company). I do hereby solemnly affirm and declare as under :ô
1. That I am a citizen of India.
2. That I have attained the age of 18 years but have not attained the age of 65 years. My date of birth is
3. That I have not been convicted by a competent court.
4. That I have not been dismissed or removed on grounds of misconduct or moral turpitude while serving in any of the armed forces of the Union, State Police Organization, Central or State Governments or in any private security agency.
Deponent
Verification: Ihereby solemnly affirm on(date) that the contents of above this affidavit are true and correct to the best of my knowledge and belief nothing has been concealed therein.
Deponent
Note :ô The provisions of section 10 (2) of the Private Security Agencies (Regulation) Act, 2005 (29 of 2005) may be printed at the back of affidavit for awareness of deponent as follows :ô
õSection 10. Eligibility to be a private security guard.
(2) No person who has been convicted by a competent court or

as a private security guard or a supervisor.ö

who has been dismissed or removed on grounds of misconduct or moral turpitude while serving in any of the armed forces of the Union, State Police Organizations, Central or State Governments or in any private security agency shall be employed or engaged

FORM-VII

[See rule 7(6)]

CHARACTER AND ANTECEDENT CERTIFICATE

[This certificate is issued under the provisions incorporated in the rules of the Private Security Agencies (Regulation) Act, 2005.]
This is to certify that Mr./Ms
Date of Birth
Place of Birth
Educational Qualification
Profession
Present Address
Permanent Address
This certificate is issued on the basis of(Source of certificate) and shall be valid up to a period of two years from its date of issue.
Issuing Authority
Signature
Name
Designation
Address/Tel. No.
Date of Issue

FORM-VIII

[See rule 8(5)]

Serial number

Training Certificate

Name of the Training Agency Address of the Training agency

	ency Recognition Nonis agency is valid up to	
Certified that	son/daughter of	resident
of	_has completed the prescribed	training for the
	nent as a Private Security Gukill Qualification Framework (N	•
His signature is attested b	pelow.	
Signature of the Certifica	te Holder	
	Signature of i	ssuing authority
		Designation
Place of issue		
Date of issue.		

FORM-IX

(See rule 11)

FORM FOR APPEAL

An Appeal under section 14	of the Act	
Appellant		
S/o	R/o	
	Versus	
Controlling authority/		
Theabove name	ned appeal to the	(State Home
Secretary)day ofand	_and against refusal of l	licence to run Private
to the order appeal from na	mely	
1	-	
2.	-	
3	-	
4	-	
Enclosed list of documents		
		Signature
	Name and Designa	tion of the Appellant
Date		
Place		

FORM-X

(See rule 12)

REGISTER OF PARTICULARS

(Register A: Management details)

S.	Name of	Parentøs/	Present	Permanent	Nationality	Date of
No.	person(s)	Fatherøs	address	Address		joining/
	managing	name	& Phone			leaving
	the		No.			the
	Agency					agency
1						

(Register B : Private Security Guards and Supervisor)

SI.	Name of	Fatherøs	Present	Date of	Perman-	Photo-	Finger	Empl-	Salary
No.	Guard/	name	address	joining/	ent	graph	prints	oyee	with
	Supervi-		&	leaving	Address			No.	date,
	sor		Phone	the					ESI.
			No.	Agency					EPF
									number
									and
									Bank/
									Branch
									through
									which
									paid
1.									
2.									

(Register C : Customers)

S.	Name of the	Address of	Number	Date of	Date of
No.	Customer and Phone No.	the place where Security	and ranks of Security Guards	commence- ment of services	discontinua- tion of services
		is provided	provided		

(Register D : Duty Roster)

S. No.	Name of the	Address	Whether	Date and	Date
	Private Security	of the	provided	time of	and
	Guard/	place of	with any	commence-	time
	Supervisor	duty	arms/	ment of	ending
			ammunition	duty	of duty

FORM-XI

(See rule 13)

PHOTO IDENTITY CARD OF PRIVATE SECURITY GUARD/ SUPERVISOR

(Name of the Private Security
Agency) Identity Card
No
Name
Official Designation
Employee No
Blood Group
Date of issue
Valid up to
Signature of the card holder
Signature of the Issuing Authority.

Official Seal