



**THE  
JAMMU & KASHMIR GOVERNMENT GAZETTE**

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Separate paging is given to this part in order that it may be filed as a  
separate compilation.

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**PART I-B**

**Jammu and Kashmir Government—Notifications.**

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GOVERNMENT OF JAMMU AND KASHMIR  
CIVIL SECRETARIAT—GENERAL ADMINISTRATION  
DEPARTMENT.

(Public Services Management Cell)

Notification

Jammu the 6th December, 2017.

SRO- 493.—In exercise of the powers conferred by section 4  
of the Jammu and Kashmir Public Services Guarantee Act, 2011

(Act No. IX of 2011), the Government hereby notifies the following additional services and the designated officers/appellate authorities for the same under the Act, namely :—

**Home Department**

S. No.	Name of the service	Designated Officer	Stipulated time-frame for providing service	First Appellate Authority	Second Appellate Authority
1.	Fire reports	Concerned District Officer	10 days	Joint Director	Director/ Director General
2.	Technical recommendations after risk hazard analysis, evaluation of provisions of fire safety measures and subsequent implementation, thereof in respect of. :—				
(a)	Kerosene Depots and Fire crackers retail units, LPG outlets.	Concerned District Officer	20 days	Joint Director	Director/ Director General
(b)	LPG Bottling plants/ Educational Institutes/ Nursing Homes/ Cineplex's	Joint Director	20 days	Director/ Director General	Prl. Secy to Govt., Home Department.
(c)	Hotels/Guest Houses and other Institutional Occupancies	Concerned District office	20 days	Joint Director	Director/ Director General

### Revenue Department

S. No.	Name of the Service	Designated Officer	Stipulated time-frame for providing service	First Appellate Authority	Second Appellate Authority
1.	Property certificate up to 20.00 lacs	Tehsildar concerned	21 days	Deputy Commissioner concerned	Divisional Commissioner concerned
2.	Property Certificate beyond 20.00 lacs	Deputy Commissioner concerned	21 days	Deputy Commissioner concerned	Financial Commissioner
3.	Bank Loan Cases	Tehsildar concerned	21 days	Deputy Commissioner concerned	Divisional Commissioner concerned
4.	Lien Mark/ Cancellation of lien	Tehsildar concerned	07 days	Deputy Commissioner concerned	Divisional Commissioner concerned

### Horticulture Department (Jammu/Kashmir)

S. No.	Name of the Service	Designated Officer	Stipulated time-frame for providing service	First Appellate Authority	Second Appellate Authority
1	2	3	4	5	6
1.	Grant of Licence for registration/ renewal of fruit nurseries	NRO	35 days	Dy. Director, Horticulture	Director, Horticulture

1	2	3	4	5	6
2.	Advisory Service on plant nutrition through leaf analysis	Soil Analyst	20 days	Dy. Director, Horticulture	Director, Horticulture
3.	Issuance of Horticulture Passbook	HDO	15 days	CHO	Director, Horticulture
4.	Soil Sample Analysis and issue of Health Card.	Soil Analyst	35 days	Dy. Director, Horticulture	Director, Horticulture

Horticulture Department (P&M)

S. No.	Name of the Service	Designated Officer	Stipulated time-frame for providing service	First Appellate Authority	Second Appellate Authority
1	2	3	4	5	6
1.	Grant of Licence to fruit growers/dealers in Fruit and Vegetable markets of the State	Secretary APMC	21 days	Chief Executive APMC	Director, Horticulture (P&M)

1	2	3	4	5	6
2.	Permission for construction of shop sites and issuance of the site plan	Secretary APMC	30 days	Chief Executive APMC	Director, Horticulture P&M
3.	Transfer of lease hold rights (legal heir)/Sale purchase	Secretary, APMC	45 days	Chief Executive APMC	Director, Horticulture (P&M)
4.	Issuance of lease deed/ conveyance deed	Secretary, APMC	30 days	Chief Executive APMC	Director, Horticulture (P&M)
5.	Issuance of NOC	Secretary, APMC	15 days	Chief Executive APMC	Director, Horticulture (P&M)

By order of the Government of Jammu and Kashmir.

(Sd.) KHURSHID AHMED, IAS,

Commissioner/Secretary to Government,  
General Administration Department.